## Loan Period Schedule

Policy Number: P3.20

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## **Administrative Policy:**

All circulating material, with the exception of DVDs and hot spots, may be borrowed for a period of two weeks (14 days) by any patron with a valid Coffey County Library registration number. A DVD may be borrowed for one week at a time. The number of DVDs checked out is limited to ten per library card. The number of ILLs checked out is limited to five per library card. A patron may borrow a total of 30 items at one time, this includes DVDs and ILLs.